



**DEPARTMENT OF EDUCATION  
OFFICE OF THE SUPERINTENDENT**

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**JON J.P. FERNANDEZ**  
Superintendent of Education

February 1, 2018

**MEMORANDUM**

**To:** Attorney General of Guam  
**From:** Superintendent of Education  
**SUBJECT:** Annual Report Required by 5 GCA § 10107

Pursuant to Title 5 Guam Code Annotated (GCA) § 10107(a) "On or before February 1 of each year, each agency shall submit to the Attorney General of Guam a report which shall cover the preceding fiscal year and which shall include" certain information listed in items (1) through (5) therein. The Guam Department of Education (GDOE) hereby submits the following report:

<b>GDOE's Annual Report Required by 5 GCA § 10107 October 1, 2016 through September 30, 2017</b>	
Section 10107(a)(1), the number of determinations made by the agency <i>not</i> to comply with requests with records made to such agency under Section 10108 of this Chapter and the reasons for each such determination.	None.
Section 10107(a)(2), the number of requests for records pending before the agency as of September 30 of the preceding year, and the median number of days that such requests had been pending before the agency as of that date.	None.
Section 10107(a)(3), the number of requests for records received by the agency and the number of requests which the agency processed.	Forty-six (46) requests were received and processed by GDOE.
Section 10107(a)(4), the median number of days taken by the agency to process different types of requests.	Approximately 10 days, including extended responses pursuant to Section 10103(e).
Section 10107(a)(5), the number of full-time staff of the agency devoted to processing requests for records under this Section, and the total amount expended by the agency for processing such requests.	Three (3) employees are charged with processing FOIA requests.

If you have any questions, please feel free to contact GDOE Legal Counsel at 300-1537.

*Senseramente,*

  
**JON J.P. FERNANDEZ**  
Superintendent of Education

cc: GDOE Legal Counsel

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